



down. Mrs. Turner asked the Council if they had any idea of where the Food Pantry could relocate. Councilman John Michael said he would check with the Fire Board to see if they could use the Annex.

Mrs. Jenni Thackston - addressed Council regarding the petition that she brought fourth at the January 2019 meeting and asked what the next step would be. Solicitor Beery stated the petition is to be published or posted in five conspicuous places for six consecutive weeks. Because the Village does not have a local newspaper, Solicitor Beery recommended we use the actual petition as presented to post in five locations. According to Solicitor Beery, Council has three months to act on it.

### **III. LEGISLATION:**

#### RESOLUTION NO. 19-01

#### **A RESOLUTION TO DEFINE THE ROLE OF COUNCIL AS TO TAX REFUND APPROVAL**

Shawn Priest moved and Morgan Sheppard seconded to accept Resolution No. 19-01. Roll call vote 5-0. Motion carried.

### **IV. COMMITTEE REPORTS:**

None at this time.

### **V. REPORT OF CITY OFFICIALS:**

#### **Report of Fiscal Officer Tracy Evans:**

- Passed around monthly reports and credit card statement for Council to sign.
- Informed Council Appropriations have to be approved at the March 2019 meeting and asked them when they would like to go over them in detail. After discussion, Council turned it over to the Finance Committee to meet on Monday, March 4, 2019 at 7:00 PM at the Municipal Building. In addition, Tracy Evans also reminded Council they wanted to go over and update the Policy Book. Council turned this over to the Ad Hoc Committee and will have to wait on Chairman Scott Willey to return and set a meeting date.
- Requested Council consider updating the “Welcome to Leesburg” signs and possibly purchasing some spring banners until the Veterans Banners are hung.
- Presented Council with a final copy of the Amended Certificate for them to approve.  
\*Shawn Priest moved and Morgan Sheppard seconded to approve the Final Amended Certificate. Roll call vote 5-0. Motion carried.
- Presented Council with a list of Council Meeting dates for 2019.  
\*Morgan Sheppard moved and Chris Runyon seconded to accept the meeting dates. Roll call vote 5-0. Motion carried.
- Presented Council with 2018 Inner fund Transfer Report.  
\*Shawn Priest moved and Chris Runyon seconded to approve the 2018 Inner fund Transfer Report. Roll call vote 5-0. Motion carried.
- Informed Council the Sewer Fund is continuing to decline due to all of the Debt Service and Repairs. Fiscal Officer Tracy Evans requested Council transfer \$25,836.51, which will close out the Sewer Savings Account and an additional \$25,000 from the General Fund to supplement for all of the Debt Service and Repairs to come in the Sewer Fund. Roll call vote 5-0. Motion carried.

\*Shawn Priest moved and Morgan Sheppard seconded to transfer \$25,836.51, to close the Sewer Savings Account, and \$25,000 from the General Fund to supplement the Sewer Fund.

- Presented Council with a report from Income Tax Clerk Dorothy Vance which included refunds for \$522.48, \$98.00 and \$17.00

\*Morgan Sheppard moved and Shawn Priest seconded to accept the Income Tax Report. Roll call vote 5-0. Motion carried

- **Report of Police Chief Shane Nolley:**

Chief Shane Nolley reported for the month of January 2019, there were 378 calls for service. Hours worked were as followed: Chief Nolley-216 regular, 52.5 overtime; Officer Stephens-216 regular, 24 overtime; Officer Brady-170 regular, 34 overtime; Officer Cottrell-159.5 regular, 41.5 overtime; Officer Dawson – 188 regular, 59.5 overtime. There were 3 Traffic Crash Report, and 24 Offense Reports. Arrest Information: Arrests - 10, Traffic Citations -5, and Warning Citations - 8. Police vehicle information: Unit 1 – 2017 Police Interceptor – 1,221 miles driven, Unit 2 - 2005 Ford Explorer – 683 miles driven, Unit 3 - 2015 Police Interceptor – 1,094 miles driven. Repairs: \$0 and Training: \$0.

Additional Information from Chief Nolley:

- The Police Department has 98 active case reports.  
The departments total reports received for the month of January 2019 were 24, an increase of 4 reports from January 2018.

**Report of Utility/Streets Department:**

\*Given by Mayor Freddie Snyder

- One of the main water pumps went out mid-January – Administrator Campbell called in Fred Hattan to re-wire the plant.
- Administrator Jason Campbell hired John Greene to fill in part-time until a new employee can be hired.
- Installed water taps at Cox’s on East Main Street.
- Patched pot holes.
- Steve Canter from Environmental Engineering recommended we repair the #2 pump.
- Excessive water is running across the property owned by the Praters on Miller Street. Village needs to reroute the water.
- We had three possible candidates for the Utility Operator position but decided on Mr. Jason Wigett to start as soon as he gives his current employer notice.

**Report of Income Tax Administrator Dorothy Vance:**

- Mrs. Vance reported that \$54,370.45 was collected for the month of January 2019.
- Passed out copies of HB 49 for all of Council to review.

**Report of Mayor Freddie Snyder:**

- See Administrator’s Report.

**VI. OLD BUSINESS:**

- Brokaw Building – Solicitor Beery stated Mayor Snyder needs to write a letter to Judge McKenna stating the nuisance has been abated, along with

some pictures, then the person responsible for abating the nuisance will be responsible for the property.

- George Philips property – hearing on March 6, 2019.
- Depot – Mayor Snyder received a call from CSX and was informed they (CSX) had contacted Alice Teeters and CSX was told there was no money for the repairs so they were tearing it down. Councilman Sheppard stated that is not a true statement. The Depot Committee has been stalled out waiting to hear from the Railroad. Councilman Sheppard said he would check on this further.

**MISCELLANEOUS:**

- Richard Tolle moved and Shawn Priest seconded to adjourn at 8:20 PM. Roll call vote 5-0. Meeting adjourned.