

LEESBURG VILLAGE COUNCIL
6/21/2018
Mayor Freddie Snyder

Mayor Freddie Snyder called the regular June session of the Leesburg Village Council to order on Thursday, June 21, 2018 at 7:00 P.M. in the Leesburg Municipal Building. No invocation was given and Chris Runyon led all present in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Council Members	Mr. John Michael <input checked="" type="checkbox"/>
	Ms. Shawn C. Priest <input checked="" type="checkbox"/>
	Mr. Chris Runyon <input checked="" type="checkbox"/>
	Mr. Morgan Sheppard <input checked="" type="checkbox"/>
	Mr. Richard Tolle <input checked="" type="checkbox"/>
	Mr. Scott Willey <input checked="" type="checkbox"/>
Also Present:	Police Chief Shane Nolley <input checked="" type="checkbox"/>
	Fiscal Officer Tracy Evans <input checked="" type="checkbox"/>
	Solicitor Fred Beery <input checked="" type="checkbox"/>

Also attending: Blythe Pelham, Steve Bush and Nicole Friend.

I. CONSENT CALENDAR:

a. Shawn Priest moved and Scott Willey seconded to approve the minutes for the May 17, 2018 council meeting. Roll call vote 6-0. Motion carried.

1. John Michael moved and Shawn Priest seconded to approve the minutes for May 23, 2018 emergency council meeting. Roll call vote 5-0. (Richard Tolle stepped out) Motion carried.

b. Council reviewed the bills paid in May 2018. Shawn Priest moved and Morgan Sheppard seconded the bills be approved. Roll call vote 6-0. Motion carried.

II. PRIVILEGE OF THE FLOOR:

Ms. Blythe Pelham – just observing

Mr. Steven Bush – just observing

Ms. Nicole Friend – approached Council about forming a committee to save the Leesburg Depot. Mrs. Friend stated her husband Raymond has a business that deals with construction and thinks the Depot is savable and the main focus of the committee would be to preserve the Depot especially since they have received grant funds. Fiscal Officer Tracy Evans explained Miss Alice Teeters had asked her if the Village could halt the demolition until the committee is formed. Tracy Evans then asked the Mayor and Solicitor Beery how to proceed with this request. On request of the Mayor, Solicitor Beery temporarily stopped the demolition of the Depot until this council meeting to give the committee a chance to present their request. After discussion, Council told Mrs. Friend the demolition would be temporarily halted and asked her for monthly updates from the committee.

III. LEGISLATION:

None at this time.

IV. COMMITTEE REPORTS:

Councilman John Michael, Chairman of the Personnel Committee reported the committee met on Thursday, June 21, 2018 at 6:30 PM before the regular council

meeting. The purpose of the meeting was to discuss hiring Randalle Dawson as a part-time police officer. After discussion, the committee recommended hiring Randalle Dawson as a part-time police officer.

*Richard Tolle moved and Shawn Priest seconded to hire Randalle Dawson as a part-time police officer. Roll call vote 6-0. Motion carried.

V. REPORT OF CITY OFFICIALS:

Report of Fiscal Officer Tracy Evans:

- Passed around monthly reports for Council to sign.
- Informed Council the Leesburg Festival Committee was wanting to know if the Council was going to give a donation.
 - *Shawn Priest moved and Chris Runyon seconded to donate \$1,000 towards the Leesburg Festival on contingency they have the festival. Roll call vote as follows: Morgan Sheppard-abstain; Richard Tolle-no; Scott Willey-yes; John Michael-no; Shawn Priest-yes; Chris Runyon-yes. Motion carried according to Solicitor Beery.
- Fiscal Officer Tracy Evans informed Council, the funds we received from Highland for the sewer line project would be diminished after next year and we may have to transfer from the General Fund to pay our sewer debt service. The Village will pay off one of our sewer loans in 2019 freeing up approximately \$34,000 that should help our debt service payments starting in 2020.
- Informed Council Fred Hattan had inquired if Council was going to pro-rate his pay for his portion of the 2nd quarter Administrator bonus.
 - *Scott Willey moved and Morgan Sheppard seconded to pro-rate Fred Hattan's Administrator pay from April 1, 2018 through June 2, 2018 (his date of resignation). Roll call vote 6-0. Motion passed.
- Requested a reimbursement for Dorothy Vance for mileage to attend a quarterly tax meeting in the amount of \$55.59.
 - *Scott Willey moved and Morgan Sheppard seconded to reimburse Dorothy Vance \$55.59 for her mileage. Roll call vote 6-0. Motion passed.
- Requested Council amend Ordinance# 12-4 regarding bulk water from \$12 for 2000 gallons to \$15 for 2000 gallons.
 - *Shawn Priest moved and Chris Runyon seconded to amend Ordinance# 12-4. Roll call vote 6-0. Motion passed.

Report of Police Chief Shane Nolley:

Chief Shane Nolley reported that for the month of May 2018, there were 570 calls for service. Hours worked were as followed: Chief Nolley-160 regular, 10.75 overtime; Officer Stephens-160 regular, 11 overtime; Officer Brady-122 regular, 6 overtime; Officer Michael-102 regular, 6 overtime and Officer Cottrell-102 regular, 0 overtime. There were 3 Traffic Crash Report, and 31 Offense Reports. Arrest Information: Arrests - 1, Traffic Citations -18, and Warning Citations - 12. Police vehicle information: Unit 1 – 2017 Police Interceptor – 1,380 miles driven, Unit 2 - 2005 Ford Explorer – 752 miles driven, Unit 3 - 2015 Police Interceptor – 1,121 miles driven. Repairs: \$852.42 and Training: \$0.

Additional Information from Chief Nolley:

- The Police Department has 96 active case reports.

The departments total reports received for the month of May 2018 were 31, an increase of 5 reports from May 2017.

- All Officers attended training at Fairfield Local Schools for active shooter training along with other officers and departments throughout the County. Officers Nolley, Stephens, Brady and Cottrell attended CPR, AED, and First Aid Training at the Leesburg Fire Department. In addition, Officers Brady, Michael, and Cottrell attended Pipeline Safety Training at Roberts Center in Wilmington.
- Chief Nolley asked Council to consider giving his part-time Police Officer's some vacation time as given to the other part-time village employees. Fiscal Officer Tracy Evans explained to Council that when the other part-time village employees were given some vacation time, the past Police Chief Tim Tyree had his own policy book for the Police Department and did not want his part-time officers to receive vacation time due to the turn-over rate. After discussion, Council thought it would be appropriate to give part-time officers vacation hours after one year of service, based on the number of average hours worked during the past year of service, not to exceed 40 hours. For example, if a police officer's hours worked over a one year period averaged to 30 hours a week, they would receive 30 hours of vacation to use in the upcoming year. Morgan Sheppard asked this be tabled until the next meeting.

Report of Utility/Streets Department:

Council discussed the pay for the new Utility Laborer be \$14.50 per hour with full benefits.

Report of Income Tax Administrator Dorothy Vance:

- Mayor Snyder reported for Mrs. Vance that \$18,001.24 was collected for the month of May 2018.

Report of Mayor Freddie Snyder:

- Mayor Snyder informed Council the question regarding if Livestock within the Village limits is permitted. According to Ordinance# 1994-10, all it states is that livestock can't run at large in the Village, but that residents can have 4-H projects. Solicitor Beery said the animals cannot have an odor that disrupts a neighbor.
- Mr. Seitz on Middle Street claims there is an alley between his property and his neighbor's property. Mayor Snyder stated he went to the Court House and there is no alley on record.

VI. OLD BUSINESS:

- Brokaw Building – nobody showed up at court regarding the complaint. Property in default. The village was granted receivership and can now appoint a receiver. The Village can proceed with cost estimates for repairs.
- George Philips property – George Phillips did show up but the Village was granted receivership and we can appoint a receiver. Property in default. The Village can proceed with cost estimates for demolition.
- Coyote Manufacturing – Administrator Jason Campbell will request to meet with them regarding the current agreement.

MISCELLANEOUS:

- Councilman Scott Willey asked Mayor Snyder if there was any information about the grant for the ditch because his wife is contacting an attorney. Mayor Snyder stated ODOT should be responsible, but ODOT states the Village is responsible. However, the headwall is usually the Village's responsibility. Solicitor Beery said the state should pay if it is a state project and that ODNR and the Army Corp of Engineers are the parties that should be inspecting the ditch. In addition, Dan Nartker from Hillsboro may help.
- Scott Willey moved and Shawn Priest seconded to adjourn at 8:50 PM. Roll call vote 5-0. (Richard Tolle left the meeting at 8:45) Meeting adjourned.